

**PETITION FOR ACADEMIC REINSTATEMENT**

Student Name \_\_\_\_\_

ctcLink EMPID Number \_\_\_\_\_

Current Degree or Certificate Program: \_\_\_\_\_

I am petitioning reinstatement for:	<input type="checkbox"/> Summer	<input type="checkbox"/> Fall	<input type="checkbox"/> Winter	<input type="checkbox"/> Spring
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**UPCOMING QUARTER ENROLLMENT PLAN – To be completed with your advisor**

Class 1: _____	Class 3: _____	Class 5: _____
Class 2: _____	Class 4: _____	Class 6: _____

- As per policy [5335](#), academic reinstatement petitions must be received 3-business days prior to the quarter for which the student wants to re-enroll.
- Students returning from Academic Break will not be authorized to take more than 21 credits in their first quarter back and are encouraged to limit enrollment to 15 or fewer credits.

**Submission Instructions**

Submit completed petitions to **reinstatementpetitions@skagit.edu** for processing. Ensure all required documentation is attached before submission.

Your petition should include:

- This form, completed by you, and signed by an advisor.
- A typed statement that includes:
  - A detailed description of your academic goals for the upcoming quarter and
  - Your plan to achieve these goals. Your plan should include changes you will make to ensure success and the resources you will utilize for support.

*I hereby certify that I have read and understand the Skagit Valley College Academic Reinstatement policy [5335](#). I agree to comply with the plan outlined above if my petition is approved.*

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

TO BE COMPLETED BY AN ADVISOR/COUNSELOR

Advisor/Counselor Notes and Checklist:

- ☐ I SUPPORT this petition for Reinstatement
- ☐ I DO NOT SUPPORT this petition for Reinstatement
- ☐ I CONDITIONALLY SUPPORT this petition for Reinstatement (details provided below)

REQUIRED: ☐ Qtr Enrollment Plan ☐ Plan for Success included in Student Statement

\_\_\_\_\_  
Advisor/Counselor Name

\_\_\_\_\_  
Advisor/Counselor Signature (REQUIRED)

\_\_\_\_\_  
Date

Additional Notes:

**Registrar Office Use Only**

- **Date Received:** \_\_\_\_\_
- **Status:** ☐ Approved ☐ Pending ☐ Denied
- **Posted:** ☐ Yes ☐ No
- **Student Notified:** ☐ Yes ☐ No