Learning Objectives Tips

**Your Learning Objectives**
Each semester that a student is enrolled in Cooperative Education, it is necessary to identify new learning objectives. They should be specific, measurable, and within his/her ability to accomplish. The objectives must be formulated by the student, reviewed and approved by both the immediate work supervisor and the coordinator at the beginning of the semester.

With the help of your immediate supervisor, use this worksheet to develop a minimum of three (or a maximum of four) learning objectives. When the sheet is completed, be sure to bring it with you to your first conference with your Cooperative Education Coordinator.

A learning objective is a measurable goal that you set for yourself to accomplish through your work experience. A learning objective may be learning or using a new habit or skill, finding a solution to a problem, or acquiring a new form of job knowledge. A learning objective must be beyond the scale of your regular experiences on the job and over and above your routine performance. Moreover, a learning objective is specific, measurable, and limited to a single, definite result.

For each learning objective you should be able to answer each of the following questions:

1. What are you going to attempt?

2. How do you intend to do it?

3. When are you going to complete it?

4. What specific measurement will be used to evaluate how well you accomplished your objectives?