

MINUTES OF THE BOARD OF TRUSTEES MEETING
COMMUNITY COLLEGE DISTRICT NO. 4
SKAGIT VALLEY COLLEGE
Tuesday, November 4, 2025
4:30 p.m.

BOARD MEMBERS IN ATTENDANCE:

Ms. Mariko Doerner - Chair
Mr. Ozell Jackson III
Ms. Megan Scott O'Bryan
Dr. Christopher Villa, President & Executive Secretary to the Board

BOARD MEMBERS NOT IN ATTENDANCE:

Ms. Flora Perez-Lucatero
Dr. Carl Bruner

CALL TO ORDER

The meeting was called to order at 4:35 p.m.

DECLARATION OF A QUORUM

The Chair, Mariko Doerner, recognized that a quorum of Board members was present.

PUBLIC COMMENT

No requests were submitted.

INTRODUCTION OF GUESTS

No guests at this time.

CONSENT AGENDA

1. Board Meeting Minutes – October 14, 2025
2. Skagit/Island Head Start Report

It was moved by Megan Scott O'Bryan and seconded by Ozell Jackson to approve the Consent Agenda as presented.

MOTION PASSED UNANIMOUSLY

COLLEGE REPORTS

1. ASSVC REPORT – Maria Gallegos

Mount Vernon Campus

The campus hosted a very successful, full-house Murder Mystery Dinner and Fall Festival, a combined effort by the Student Program Board, ASSVC, Campus View Village, and Student Life, with support from the Human Services Club, Breaking Free Club, Campus Christian Fellowship, the Greenhouse and Garden Club, Phi Theta Kappa, and the SOL Club. Student Government is developing a project to support the campus food pantry and has approved supplemental funding to support Phi Theta Kappa students attending their Regional Conference this month.

Whidbey Island Campus

Whidbey Island held a successful Haunted Basement event in collaboration with Rainbow Alliance, Diversity in STEM, Tea & Tough Topics, the Program Board, and Student Government. The campus also hosted a Late Night in the Library event featuring a costume contest, pumpkin decorating, and a Dungeons & Dragons night led by Rainbow Alliance and the Program Board. Student Government is planning a Town Hall discussion with local legislators on December 2 at noon in Hayes Hall 137 (Sno-Isle meeting room).

District Student Government

The Student Tech Fee process is underway, with decision-making conversations beginning today. District ASSVC is also coordinating plans to visit the San Juan Center and Marine Technology Center locations.

2. SVCFT – Kip Zwolenski

Officer elections were held in October rather than in the spring. Kip Zwolenski was re-elected as president of the faculty federation, marking his eighth year in this role.

The New Faculty Academy was held for a cohort of 11 full-time faculty who are new to their roles, as well as 13 newly hired associate faculty. The final session took place at Cardinal Craft Brewing, with Dr. Villa and Dr. Greeno in attendance.

The faculty evaluation process continues to build on prior work, now incorporating a systemized collection tool in SharePoint administered by the Office of Academic Affairs.

Hiring is underway for new tenure-track positions, with four postings already live. Additional positions will be posted to fill vacancies and support areas experiencing enrollment growth.

Work for the coming year is off to a strong start as implementation of the 2025–2028 Collective Bargaining Agreement progresses. This effort is supported by Human Resources, the Joint Labor Management Committee, and frontline unit assistants.

3. WPEA – Lance Levesen

No report at this time.

4. PRESIDENT – Dr. Christopher Villa

SVC Centennial Celebration

Planning is well underway for Skagit Valley College's Centennial Celebration. The Centennial Planning Committee—made up of Kathleen Petrzalka, SVC Foundation Executive Director, Kylee Dowe, SVC Foundation Director of Philanthropy, Marisa Pierce, Executive Director of Strategic Marketing and Communications and Pam Davis, Executive Assistant to the President, meets regularly and is working closely with President Villa, who provides overall leadership and direction for the effort.

To make the most of resources and time, the committee plans to incorporate centennial themes into existing events throughout the year, such as the Athletic Auction, Cardinal Community Day, Fall In-Service, Commencement, Ford Golf, and the Hall of Fame ceremony on March 20, 2026. This approach allows us to elevate key moments across the college calendar while keeping the centennial celebration present and engaging throughout the year. A signature event, the Centennial Gala, is scheduled for September 26, 2026, at Swinomish Casino and Lodge, and will serve as a capstone celebration. We are also working on ways to actively involve students in the centennial year. Ensuring students are part of the celebration is a top priority, as they represent our mission and our future.

New SVC RN to BSN Degree

Dr. Villa shared wonderful news for our community and students. The Washington State Board for Community and Technical Colleges has officially approved Skagit Valley College to offer a RN to BSN Nursing (BSN) degree.

The college received notice that its proposal to offer an RN to BSN degree was approved by the SBCTC. This follows approval from the Washington State Board of Nursing (WABON). The RN to BSN program will include 10 courses that focus on research, community health, and leadership.

This is a remarkable achievement and a major milestone in our mission to expand access, address workforce needs, and deepen our community impact. With this approval secured, our plan is to begin offering the BSN program in January 2027, giving students the opportunity to earn their four-year nursing degree right here, close to home.

Our Nursing faculty have long built a reputation for excellence through our Associate and Registered Nursing pathways. Now, the BSN will take that foundation further. It will

prepare graduates for leadership and advanced practice roles and strengthen our region's healthcare workforce when demand for bachelor-equipped nurses is on the rise.

4th Annual SVC Pumpkin Decorating Contest

Approximately 50 employees participated in this year's SVC Pumpkin Decorating Contest, which featured 21 creative entries from various departments. A special thank you goes to the HR team for coordinating both events, creating signage and awards, and organizing our special cardinal "Clyde's" costume and cupcakes. Appreciation also goes to Andrés Orozco, WIC Interim Director, for hosting the Whidbey event, the culinary team and student bakers for their amazing treats, and the Marketing team for capturing the fun in photos. The Pumpkin Decorating Contest continues to grow each year, thanks to the creativity and enthusiasm of SVC employees.

5. BOARD OF TRUSTEES/ACT

Trustee Jackson reported that he attended a joint meeting with the Economic Development Council and Skagit Valley College, highlighting the College's role in supporting local communities and businesses. The Trustees also referenced the upcoming ACT Conference in Seattle, scheduled for November 13–14.

ACTION ITEMS

1. Recommendation to approve the Head Start Budget Revision.

It was moved by Megan Scott O'Bryan and seconded by Ozell Jackson to approve the Head Start Budget Revision as presented.

MOTION PASSED UNANIMOUSLY

2. Recommendation to approve the Head Start One-Time Supplemental Funding Application.

It was moved by Megan Scott O'Bryan and seconded by Ozell Jackson to approve the Head Start One-Time Supplemental Funding Application as presented.

MOTION PASSED UNANIMOUSLY

3. Recommendation to approve the 2024-2028 Strategic Plan Reporting Matrix.

It was moved by Megan Scott O'Bryan and seconded by Ozell Jackson to approve the 2024-2028 Strategic Plan Reporting Matrix with edits as discussed.

MOTION PASSED UNANIMOUSLY

4. Recommendation to approve Resolution 25-1, Regarding Ms. Megan Scott O'Bryan.

It was moved by Ozell Jackson and seconded by Mariko Doerner to approve Resolution 25-1, Regarding Ms. Megan Scott O'Bryan.

MOTION PASSED UNANIMOUSLY

NEXT REGULAR MEETING

December 9, 2025, 4:30 p.m., Mount Vernon Campus, Administrative Annex Boardroom.
Study Session at 3:30 p.m.

EXECUTIVE SESSION

Chair Doerner announced that the Board would convene into Executive Session to discuss matters that could lead to possible litigation per RCW 42.30.110(i)(iii). She stated that she anticipated the Executive Session would take 20 minutes and that the Board does not intend to take action when they return to open session. Convened into Executive Session at 5:23 pm.

At 5:43 p.m., Chair Doerner extended the Executive Session by 14 minutes.

OPEN SESSION

The Chair reconvened the meeting into open session at 5:57 p.m.

ADJOURNMENT

There being no further business, Chair Doerner adjourned the Board of Trustees meeting at 5:57 p.m.

Mariko Doerner, Chair

Dr. Christopher Villa, President
Executive Secretary to the Board